

IM02D

Work Safe Policy

RJT Excavations Ltd is fully committed to safeguarding all its employees by providing a safe working environment and safe systems of work so far as is reasonably practicable. We are committed to continuous improvement through enforcing an effective Work Safe Policy. In order to achieve this, we have five fundamental requirements.

- Activities will be risk assessed and suitable and sufficient control measures will be implemented and communicated to all employees and sub-contractors before the activities are undertaken.
- Risk assessments will be carried out using procedures in line with the Management of Health & Safety at Work Regulations 1999 and the HSE five steps to risk assessment INDG 163.
- Control measures are designed in accordance with a strict hierarchy that will reduce risks as low as is reasonably practicable.
- Sufficient training and mentoring is provided to ensure the competence of all staff. We do not expect any employees or sub-contractors to undertake any duties unless they are competent, briefed on any relevant information specific to the task and provided with suitable PPE.
- Employees and other persons under our control on site, should immediately inform the company of any circumstances that may affect their ability/fitness to work.

We require all employees and sub-contractors to work safely at all times and to ensure that others around them work safely. This includes: -

- Complying with site rules
- Complying with site specific procedures and instructions
- Wearing the correct and appropriate PPE
- Using of the correct tools and equipment

Managers and Supervisors are responsible for ensuring that all staff and contractors under their control comply with this policy, and shall ensure that: -

- A safe system of work is in place
- Employees and sub-contractors are competent
- Arrangements are in place to report unsafe acts
- Employees and sub-contractors refusing to work on the grounds of health & safety are supported.
- Any reports of unsafe working are investigated and appropriate remedial action taken.

Authorised by:



Position: Managing Director

Date Approved: 10th May 2018

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