

QM 06	Issue: 1
Page No. 7	Revision: 2
Effective Date: 22/08/2011	

Work Safe Policy

RJT Excavations Ltd aim to provide a safe working environment and safe systems of work so far as is reasonably practicable. We are committed to continuous improvement through enforcing an effective Work Safe Policy. In order to achieve this, we have four fundamental requirements.

Safe systems of work

Activities will be risk assessed and suitable and sufficient control measures will be implemented and communicated to all employees and sub-contractors before the activities are undertaken. Risk assessments will be carried out using procedures in line with the Management of Health & Safety at Work Regulations 1999 and the HSE five steps to risk assessment INDG 163. Control measures are designed in accordance with a strict hierarchy that will reduce risks as low as is reasonably practicable.

Competent Workforce

Sufficient training and mentoring is provided to ensure the competence of all staff. We do not expect any employees or sub-contractors to undertake any duties unless they are competent, briefed on any relevant information specific to the task and provided with suitable PPE.

Safe Behaviour

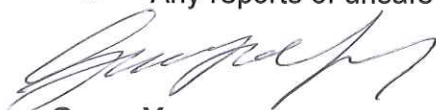
We require all employees and sub-contractors to work safely at all times and to ensure that others around them work safely. This includes:-

- Complying with site rules
- Complying with site specific procedures and instructions
- Wearing the correct and appropriate PPE
- Using of the correct tools and equipment

Management of Safety

Managers and Supervisors are responsible for ensuring that all staff and contractors under their control comply with this policy, and shall ensure that:-

- A safe system of work is in place
- Employees and sub-contractors are competent
- Arrangements are in place to report unsafe acts
- Employees and sub-contractors refusing to work on the grounds of health & safety are supported.
- Any reports of unsafe working are investigated and appropriate remedial action taken.



Garry Young
Managing Director

Date 22nd August 2011